

Manjeet Poonia

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CAREER OBJECTIVE

Aiming to achieve a challenging position in my profession where I can make a significant Contribution to the organization using the skills and experience I have acquired already to work in any team I am put in.

PROFESSIONAL SYNOPSIS

- **Total Experience of Five+ years** in the areas of **Automobile Industries**.
- Having a Good knowledge of **CNC Machine Programming & Setting**.
- Having a Good knowledge of **Cutting Tools** (Inserts, Tool Holders, Boring Bar, Reamers, Drills) etc.
- Having a Good knowledge of **ISO & Systematically** works.

ORGANISATIONAL EXPERIENCE

1. Presently Working with **M/S Maruti Power Train Pvt Ltd**. Plot No-02, Sec-8, IMT Manesar, Gurgaon as a CNC programming from 06 Jan 2014 to Dec 2016 date. And now working **Metso** in **ALWAR**.

Company Profile

- **Maruti Power Train Pvt. Ltd.** is a manufacture high quality and precision Engine components for the Maruti industries. The company today, is a full service provider of precision Engine components and value added assemblies. It is an **ISO 9001:2008** and **14001:2004** Certified Company.

Key Result Areas

- To check the Production Process as per the Drawing & route card.
- Making work in progress report (WIP) & ISO data in month end.
- Developing and implementing new work strategy under the supervision of the sr. manager.
- Monitoring CNC machine to check the types of machining & Parameters.
- Analyzing process rejections and providing timely corrective actions.
- Check the Parameter of Production & visually also according to the Specification.
- Inspection at various stage incoming material & final product as per requirement
- Giving Training to the Operators related to process & Make work Instruction.
- Daily production planning as per weekly & monthly schedule.

- Participate & Maintaining **5S & Kaizen**.

2. Worked with **M/S Hero Motocorp. Ltd.** Dharuhera Plant , Rewari as a **CNC Machine Operator (Apprentice)** from 12th Sep. 2012 to last Sep. 2013.

Company Profile

- **M/S Hero Motocorp. Ltd.** is a leading manufacturer of automotive Plastic, electronic and electrical components industries. The company today, is a full service provider of precision automotive components and value added assemblies. It is an **ISO 9001:2008, TS-16949** Certified Company.

Key Result Areas

- Operating CNC Machine and making daily production target.
- To verify the row material before on line processing.
- Monitoring CNC machine to check the types of machining.
- Ensuring compliance of work instructions during manufacturing process.
- Giving Better Tooling Solutions for all material Components.
- To handling the lines problems and minimize them.
- To maintain the quality assurance of product on the line.
- Participate & Maintaining **5S & Kaizen**.

EDUCATIONAL QUALIFICATION

- Passed 12th From Gov. Sr. Sec. School from Haryana in 2010 with 72.6%.
- Passed 10th From Gov. Sr. Sec. School from Haryana in 2008 with 71.8%.

TECHNICAL QUALIFICATION

- Completed ITI in **Turner Trade** from Hisar in 2012 with 75.3%.

TRAINING ACTIVITIES

- Completed Three months **Skill Development Course** from **N.S.D.C** Institute in Gurgaon. & In course included: (Machining, Measure Instrumentation, Drawings, Quality Tools, Production Process, CNC Programming, & Industrial Work) Knowledge etc..
- Participate in **ISO Training, KAIZEN, 5S, CAPA, POKA YOKE, QMS, EMS, HELTH AND SEFTY** etc. activities.

COMPUTER QUALIFICATION

- Completed Six Months **Basic Computer course** from Sanlok Institute of Computers in Gurgaon. Having a Good Knowledge of Ms-Word, Ms-Excel, Ms-PowerPoint & Internet etc.

ACHIEVEMENTS

- 100% Utilization of Manpower & Maintaining Quality and Continuous Improvements.
- Expertise in Production improvement, Engineering activities, Planning & Coordinating.
- Kaizen activities & Cost saving projects under lean manufacturing.

HOBBIES

- Playing Volleyball, Listening Music

PERSONAL DETAILS

- Father's Name : Mr. Vedpal Poonia
- Date of Birth : 15 March 1992
- Marital status : Unmarried
- Nationality : Indian
- Languages Know : English & Hindi
- Strength : Good Decision taker, Cooperative, Self Confident.
- Sex : Male
- Salary Expected : Negotiable
- Address : H.No.-1343, VPO. Ladwa,
Dist. & Teh. Hisar 125001

DECLARATION:-

- I hereby declare that the all statements mentioned in this resume are true, complete and correct to the best of my knowledge and belief.

Date.....

Place.....

(Manjeet Poonia)